

FOUR SEASON PARK RENTAL AGREEMENT

(Google Maps Address: 18031 Road M, Kalida, OH 45853)

RENTAL FEES:

- * WESTSIDE - \$35 non-refundable fee. Shelter House closest to St Rte 114. Has restrooms located in it.
- * FIRESIDE - \$35 non-refundable fee. Shelter House closest to restrooms and playground on the south side of Road M.
- * PAVILION - \$45 non-refundable fee. Located on the south side of Road M, near 2-acre lake. Has restrooms located in it. May not be appropriate if very young children will be present.
- * NORTHSIDE Patio - \$35 non-refundable fee. Patio is attached to the community building. Rental of this patio includes access to restrooms in the community building, but does not include access to the kitchen area.
- * LION'S Den Meeting Room - \$55 non-refundable fee. Meeting room is located within the community building. Has restrooms. Includes use of kitchen counters and sinks, but not use of the appliances. (Renter's need to call (419) 796-9041 the week of rental for access code).

(May rent BOTH Northside Patio and Meeting Room together for \$ 70.00 non-refundable fee)

WEDDING RENTALS: Requires a **THREE** day rental – Day of wedding, the day before (for set-up) and the day after (for clean-up). Rental price for set-up will be ½ price of normal rental fee and rental for clean-up will also be ½ price of normal rental fee.

RENTAL RULES:

- 1) Please limit moving of picnic tables to a minimum. If tables are moved, you are expected to return them to the original location. No moving of tables from one shelter house to another.
 - 2) You are expected to clean up the shelter house and surrounding area after use. Turn off lights.
 - 3) Cleaning of Lion's Den:
 - 4) Use the trash receptacles provided. **You will be liable for a minimum additional clean-up fee of \$50.00 if proper cleanup has not been completed.**
 - 5) Any requests to erect a tent in the park must be approved by the Park Board and a separate contract must be signed. Additional fees will apply.
 - 6) Rentals are **NOT** permitted for bachelor/bachelorette parties, or similar functions which may be disruptive to park neighbors.
- a. Permanent corn hole boards are located at Westside, Fireside and Pavilion Shelter Houses. Guests must bring their own bags.
 - b. Park Board does their best to keep shelters clean and well-maintained, however the shelters are outdoor shelters and may need spot cleaning by renter on day of rental.
 - c. Village employee number to call with issues on day of rental: (419) 796-9041.

Today's Date _____ Shelter Requested _____ Rental Date _____

Renter's name _____ Renters signature _____

Address _____ Phone Number _____

Fee \$ _____ Date Paid _____ Check/cash _____

Date Contract Signed _____ Village Representative Signature _____

Please make all checks payable to the Village of Kalida and mail to P.O. Box 495, Kalida, OH 45853

CONTRACT with VILLAGE OF KALIDA TO ERECT TENT IN PARK

Approval to erect any tent for a gathering in the park must be obtained from the Kalida Park Board. Two Park Board members must sign this contract for approval. Phone number to call for Park Board approval will be supplied by Fiscal Officer at Village office.

Any seating and/or tables needed for inside the tent are not supplied by the Park Board and must be brought in by the renter.

PLEASE COMPLETE THE FOLLOWING INFORMATION:

* Location of tent _____

* Size of tent _____

* Approx. number of people to be present _____

* Date tent will be erected _____

* Date tent will be removed _____

* Name of tent contractor _____
(Must supply proof of liability insurance for tent contractor.)

* Any additional details _____

Fees: \$50.00 per tent up to 2,499 sq. ft. (40' x 60" or smaller).
\$100.00 per tent for tents 2,500 sq. feet and larger.

All fees are non-refundable and are payable to the Village of Kalida

Person Requesting Tent(s) _____

Driver's License # _____ Phone # _____ Date signed _____

Park Board Member _____ Date Approved _____

Park Board Member _____ Date Approved _____

Tent Fee as determined by Park Board _____ Fee Paid _____

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